

**MINUTES OF THE WDD BOARD OF DIRECTORS**  
**THURSDAY, SEPTEMBER 17, 2015**  
**SUMMARY MINUTES**

**The meeting was held at the Adamsville Regional Health Center, 3700 Martin Luther King Jr. Drive, SW, Atlanta, Georgia 30331.**

**BOARD MEMBERS ATTENDING:**

**Theresa AUSTIN-GIBBONS, Clara AZCUNES DE-OJEDA, Kenneth DOBSON, Greg FANN, Neil GLUCKMAN, James HAYLEY, Perry HERRINGTON, Debra HOWELL, Diann JENKINS, Tommie JONES, Dianna LYNCH, Raquel OBUMBA, Latron PRICE, Laura RACKLEY, Cory RUTH, Kenneth SLAVEN, Donna TEMPLEMAN, Aimee WILLIAMS, Murray WILLIAMS, Robert HILL**

**STAFF:**

**Kenneth FITZGERALD, David KEYES, Audrey LAWRENCE, Alexis LEONARD, Michelle VIALET**

Board Chairperson Ms. Theresa Austin-Gibbons called the meeting to order, introduced herself and asked Board members to introduce themselves. Chairperson Austin-Gibbons confirmed that no public comment cards had been submitted and introduced staff person Mr. David Keyes to provide an overview of the Workforce Innovation and Opportunity Act (WIOA) and updates as released since the last Board meeting.

The meeting proceeded with Mr. Keyes providing the WIOA overview and updates then segued into an explanation of WIOA Adult and Dislocated Worker eligibility by staff person Ms. Michelle Vialet. Staff person Ms. Alexis Leonard closed out this portion of the meeting with an overview of Youth eligibility requirements.

Mr. Keyes provided a detailed review of the responsibilities of Board members under WIOA guidelines and WIOA Director Ms. Sonia invited questions from the floor.

The Board Visibility and Development, and Quality Assurance and Disability Affairs Task Forces adjourned to breakout work sessions with other Board members joining either Task Force for the duration of the breakout work sessions. After a working lunch in the breakout work sessions, Board members reconvened and proceeded with the Board meeting and break out session reports.

Chairperson Austin-Gibbons presented the minutes from the June 18, 2015, Board of Director's meeting.

- ⊕ The minutes were reviewed and approved for adoption as presented by a majority vote of the directors present with no abstentions

Chairperson Austin-Gibbons then presented the Chairperson's report and guided the meeting into Taskforce reports and recommendations.

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The Board Visibility and Development Taskforce recommended approval of nominations of two new Board members:

- Mr. John Rowland-IBM-Job Title- Business Unit Executive, State of Georgia, and
- Dr. Joyce J. Dorsey as replacement for Fulton Atlanta Community Action Authority following the retirement of Ms. Yvonne Beckles-Thomas

- ⊕ Motion to approve recommended candidates was made, properly seconded and approved by a majority vote of the Directors present with no abstentions.

The Board Visibility and Development Taskforce recommended approval of changes to the Fulton County Workforce Development Division's Bylaws regarding subsequent terms served by Board members, requirements for filling vacant positions on the Board and notification to Board members of compliance violations related to attendance at Board and Taskforce meetings.

- ⊕ Motion to approve all recommended changes was made, properly seconded and approved by a majority vote of the Directors present with no abstentions.

The Board Visibility and Development Taskforce further recommended a change to the meeting frequency of the Board in order to efficiently addressed changing WIOA requirements.

- ⊕ Motion to approve the recommended change was made, properly seconded and approved by a majority vote of the Directors present with no abstentions.

The Quality Assurance and Disability Affairs Taskforce recommended inclusion to the WDD policy and procedures several new policies recommended and/or required under State WFD guidance, acceptance of a revision to the Georgia Department of Labor Data Sharing Agreement, approval of several provider requests, approval for the issuance of an RFP for the purchase of a Mobile Career Resource Unit, approval of changes to the WDD Demand Occupation Listing, approval for the enhancement of the Adamsville Career Center Resource Room, and approval of several revisions to WDD Training Services policies.

- ⊕ Motions to accept the recommendations were made, properly seconded and approved by a majority vote of the Directors present with no abstentions.

Ms. Wilson reviewed and answered questions regarding the Financial report and invited questions from the floor regarding the Program Report provided to Board members.

There being no further questions or discussion, Chairperson Austin thanked all in attendance and adjourned the meeting at 2:26 PM.