

**FULTON WORKFORCE DEVELOPMENT BOARD**  
**141 PRYOR STREET ATLANTA, GA 30303**  
**MAY 12, 2026 – 9:00 A.M**

**AGENDA**

- I. CALL TO ORDER** Alexis Leonard
- II. ROLL CALL** Alexis Leonard
- III. REGULAR AGENDA**
- **ACTION ITEM: Approve Agenda**
  - **ACTION ITEM: Adopt Previous Meeting Minutes- 02/10/2026**
- V. REPORTS**
- FINANCE & PERFORMANCE COMMITTEE** Alex Ruder
- **ACTION ITEM: Approve transfer \$133,500 of FY25 Dislocated Workers funds to Adult**
- PARTNERSHIPS & PROGRAM COMMITTEE** Brian Noyes
- **ACTION ITEM: Approve Worksource Metro SAEF Grant Service Agreement**
- EXECUTIVE COMMITTEE** Andy Macke
- VI. DIRECTOR’S REPORT**
- VII. PROGRAM PRESENTATION**
- VIII. CLOSING REMARKS & ADJOURNMENT**

***AGENDA IS SUBJECT TO CHANGE***

***\*An Executive Committee Meeting will be held in the event there is not a Quorum of the Full Board\****

**MEETING TITLE:** Fulton County Workforce Development Board Meeting  
**MEETING DATE:** Tuesday, February 10, 2026 **MEETING TIME:** 9:00 A.M.  
**LOCATION:** Fulton County Government Center- FulCo Labs  
**MEETING SCRIBE:** Alexis Leonard **EMAIL:** alexis.leonard@fultoncountyga.gov

**BOARD MEMBERS ATTENDANCE:**

Allen, Diane: Present	Dover, Sanquinetta: Present	Raj, SK- Absent
Abernathy, Sylvia: Present	Fischer, Stephanie: Present	Rooks, Stephanie: Present
Barnes, Bryson: Present (V)	Johnson, Rich: Present (V)	Ruder, Alex: Present
Bell, Mike: Absent	Macke, Andy: Present	Schofield, Kim: Proxy- Peterson, Meredith
Butler, David: Absent	Moyet, Jezlan- Present	Taggart Jr., Marshall: Absent
Colvin, Matt: Present	Newsome, Terry: Excused Absence	Wimberly, Yolanda: Present
Darden Beauford, Yulonda: Present	Nickerson, Amelia: Excused Absence	
Dodson, Lauren: Present	Noyes, Brian: Present (V)	

**1. Call to Order**

Meeting called to order by Chairperson A. Macke at 9:09 A.M.

**2. Roll Call:**

Roll call by A. Leonard, LWDB Board Liaison. The presence of a quorum was met.

**3. Opening and Introductions**

Chairperson A. Macke opened the board meeting, welcoming all attendees.

**4. Public Comment**

No Public comments.

**5. Regular Agenda**

**I. Regular Agenda:**

The WorkSource Fulton LWDB Agenda Draft was provided to the board for review- reference meeting packet for the document. Chairperson A. Macke requested a motion to adopt the regular agenda.

**Motioned:** Y. Darden Beauford **Seconded:** S. Dover

**Required Action:** No further action required

**Motion Acceptance/Declination:** The motion to adopt the agenda as presented was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried, adopting the regular agenda as presented.

**II. Ratification of November 18, 2026 LWDB Meeting Minutes:**

The WorkSource Fulton LWDB November 18, 2025, Meeting Minute Draft was provided to the board for review- reference meeting packet for the document. Chairperson A. Macke requested a motion to ratify the November 18, 2025, LWDB Meeting Minutes.

**Required Action:** No further action required

**Motioned:** S. Dover      **Seconded:** D. Allen

**Motion Acceptance/Declination:** The motion to ratify the November 18, 2025 LWDB Meeting Minutes was approved by a unanimous vote. All in favor. No oppositions. No abstentions. The motion carried, ratifying the November 18, 2025 LWDB Meeting Minutes as presented.

## **6. Committee Reports and Recommendations**

### **Executive Committee:**

Chairperson A. Macke provided the Executive Committee Report. During the August 12, 2025, LWDB meeting, it was voted to consolidate committees. The Performance & Accountability Committee and the Finance Committee have been consolidated into the Finance & Performance Committee. A. Ruder will serve as the Finance & Performance Committee chairperson. M. Angall, Financial Systems Manager, and D. Keyes, Data & Performance Manager, will serve as the committee liaisons. The Strategic Partnerships & Outreach and the Youth Committee have been consolidated into the Partnerships & Programs committee. B. Noyes will serve as the Partnerships & Programs chairperson. L. McRunnels, Business Services Manager, and M. Violet, Interim Division Manager, will serve as the committee liaisons. Board members will have the opportunity to sign up for a minimum of one committee. A committee selection form was provided to the board for completion- reference meeting packet for the document.

### **Finance & Performance Committee:**

A. Ruder, Finance & Performance Committee Chairperson, initiated the Finance & Performance Committee report. The committee oversees the WorkSource Fulton budgets, grant performance, system metrics, and policy development. The committee will also support the board making data-driven decisions about how resources are invested to maximize impact. A. Ruder requested board members that are interested in the intersection of data, strategy, and finance join the committee.

M. Angall, Financial Systems Manager, provided the finance component of the report. Quarterly finance reports were provided to the board for review- reference meeting packet for the document.

D. Keyes, Data & Performance Manager, provided the performance component of the report. The 2026 State KPI report was provided to the board for review- reference meeting packet for the document.

### **Partnerships & Program Committee:**

B. Noyes, Partnership & Program Committee Chairperson, initiated the Partnership & Program Committee report. Apprenticeships are increasingly becoming a focus for both the Federal Government as well as the State. The committee's goal is to help utilize the collective resources and relationships to help identify prospective partners. Each board member will be asked to connect, at minimum, one viable business contact with L. McRunnels, Business Services Manager.

L. McRunnels, Business Services Manager, provided the Strategic Partnerships and Outreach Committee report. Apprenticeship programs require a one to four-year agreement that requires USDOL approval. Because the Apprenticeship program is largely unfamiliar to many businesses and requires significant commitment, Incumbent Worker Training provides business the opportunity to explore the partnerships and tools available. Two cohorts have successfully completed Incumbent Workers at Coca-Cola. There is interest in a third cohort, and conversations with TCGS regarding developing an Apprenticeship Program have begun. City of East Point fire department has submitted their application for Incumbent Worker Training, with the target being approximately 12 successful

completions. Grady Healthcare Systems and Duracell expect to submit applications within two weeks. Flyers regarding the services will be shared with the board.

**7. Director's Report**

S. Abdullahi, Director, provided the Director's report.

**8. Closing Remarks and Adjournment**

The next meeting is scheduled for May 12, 2026 at 141 Pryor St SW, Atlanta, GA 30303. Meeting adjourned at 10:07 A.M.

DRAFT

Funding	Program Year	Award	Expended	% Expended	*Commitment	% Commitment	*Balance after Commitment	% Balance	
<b>ADMINISTRATION</b>									
Ending June 2026	PY 2024	\$ 273,644.00	\$ 243,109.82	89%	\$ 17,064.37	6%	\$ 13,469.81	5%	●
Ending June 2027	PY 2025	\$ 249,156.00	\$ 131,041.88	53%		0%	\$ 118,114.12	47%	●
<b>TOTAL</b>		<b>\$ 522,800.00</b>	<b>\$ 374,151.70</b>		<b>\$ 17,064.37</b>		<b>\$ 131,583.93</b>		
<b>ADULT</b>									
Ending June 2026	PY 2024	\$ 1,046,645.00	\$ 899,815.93	86%	\$ 107,970.70	10%	\$ 38,858.37	4%	● Expires 06/30/2026
Ending June 2027	PY 2025	\$ 1,093,563.00	\$ 18,023.95	2%	\$ 303,274.17	28%	\$ 772,264.88	70%	● Contract 80% obligated by 6/30/2026
<b>TOTAL</b>		<b>\$ 2,140,208.00</b>	<b>\$ 917,839.88</b>		<b>\$ 411,244.87</b>		<b>\$ 811,123.25</b>		
<b>DISLOCATED WORKER</b>									
Ending June 2026	PY 2024	\$ 949,729.00	\$ 549,207.37	58%	\$ 248,125.75	26%	\$ 152,395.88	16%	● Expires 06/30/2026
Ending June 2027	PY 2025	\$ 637,160.00	\$ 12,418.68	2%	\$ -	0%	\$ 624,741.32	98%	● Contract 80% obligated by 6/30/2026
<b>TOTAL</b>		<b>\$ 1,586,889.00</b>	<b>\$ 561,626.05</b>		<b>\$ 248,125.75</b>		<b>\$ 777,137.20</b>		
<b>YOUTH</b>									
Ending June 2026	PY 2024	\$ 498,838.00	\$ 395,081.21	79%	\$ 66,800.63	13%	\$ 36,956.16	8%	● Expires 06/30/2026
Ending June 2027	PY 2025	\$ 502,675.00	\$ 51,141.40	10%	\$ 145,873.56	29%	\$ 305,660.04	61%	● Contract 80% obligated by 6/30/2026
<b>TOTAL</b>		<b>\$ 1,001,513.00</b>	<b>\$ 446,222.61</b>		<b>\$ 212,674.19</b>		<b>\$ 342,616.20</b>		
		<b>\$ 5,251,410.00</b>	<b>\$ 2,299,840.24</b>	<b>44%</b>	<b>\$ 889,109.18</b>	<b>17%</b>	<b>\$ 2,062,460.58</b>	<b>39%</b>	

PY24-PY25 Obligations	Contract Budget	Contract Budget Modification +/-	New Contract Budget	Expended	% Expended	Contract Balance	YTD Pending Payments	% Pending Payment	Contract Remaining Balance after pending payments	% Remaining Balance
Equus, Inc. Adult/DW	\$ 1,333,927.00	\$ -		\$ 732,762.25	55%	\$ 601,164.75	\$ 86,024.95	6%	\$ 515,139.80	39%
Equus, Inc. Youth	\$ 337,625.00	\$ -		\$ 129,425.92	38%	\$ 208,199.08	\$ 39,914.25	12%	\$ 168,284.83	50%
Equus, Inc. One-Stop	\$ 112,500.00	\$ -		\$ 83,849.23	75%	\$ 28,650.77	\$ 10,547.18	9%	\$ 18,103.59	16%
Coca Cola Bottling, Inc. - IWT	\$ 22,488.00	\$ -		\$ 22,488.00	100%	\$ -	\$ -	0%	\$ -	0%
MAX	\$ 5,000.00	\$ -		\$ -	0%	\$ 5,000.00	\$ -	0%	\$ 5,000.00	100%
Atlanta Regional Commission Outreach	\$ 20,000.00	\$ -		\$ -	0%	\$ 20,000.00	\$ -	0%	\$ 20,000.00	100%
Atlanta Regional Commission (ITA MOU PERF.)	\$ 12,000.00	\$ -		\$ -	0%	\$ 12,000.00	\$ -	0%	\$ 12,000.00	100%
<b>SubTotal Program Contracts</b>	<b>\$ 1,843,540.00</b>	<b>\$ -</b>		<b>\$ 968,525.40</b>	<b>53%</b>	<b>\$ 875,014.60</b>	<b>\$ 136,486.38</b>	<b>7%</b>	<b>\$ 738,528.22</b>	<b>40%</b>
<b>Operating PO/Invoices Payments Due</b>	<b>\$ 14,094.58</b>	<b>\$ -</b>		<b>\$ 14,094.58</b>	<b>0%</b>	<b>\$ 14,094.58</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>0%</b>
<b>Total YTD Program Contracts</b>	<b>\$ 1,857,634.58</b>	<b>\$ -</b>		<b>\$ 982,619.98</b>	<b>53%</b>	<b>\$ 889,109.18</b>	<b>\$ 136,486.38</b>	<b>7%</b>	<b>\$ 738,528.22</b>	<b>40%</b>
<b>Total Operating &amp; Contracts</b>	<b>\$ 1,857,634.58</b>	<b>\$ -</b>		<b>\$ 982,619.98</b>	<b>53%</b>	<b>889,109.18</b>	<b>136,486.38</b>	<b>7%</b>	<b>\$ 738,528.22</b>	<b>40%</b>

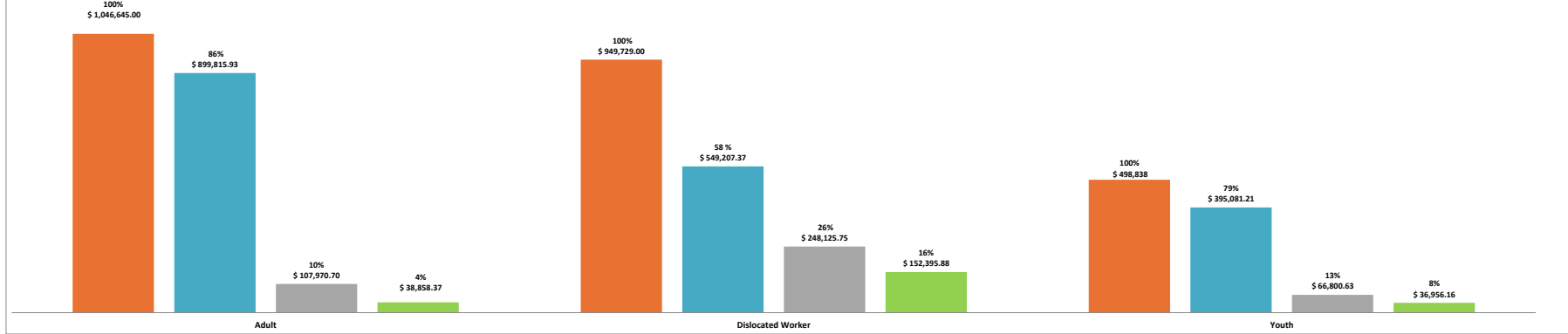
\*Commitments are a minimum of 80% requirement criteria for Adult, DW, and Youth contract commitments by June 30th, Year 1 of awards. 100% Expense requirement by Year 2 of awards. (80% does not apply to Administration Total)

**PY 2024 Grant Award**  
July 1, 2024 - June 30, 2026

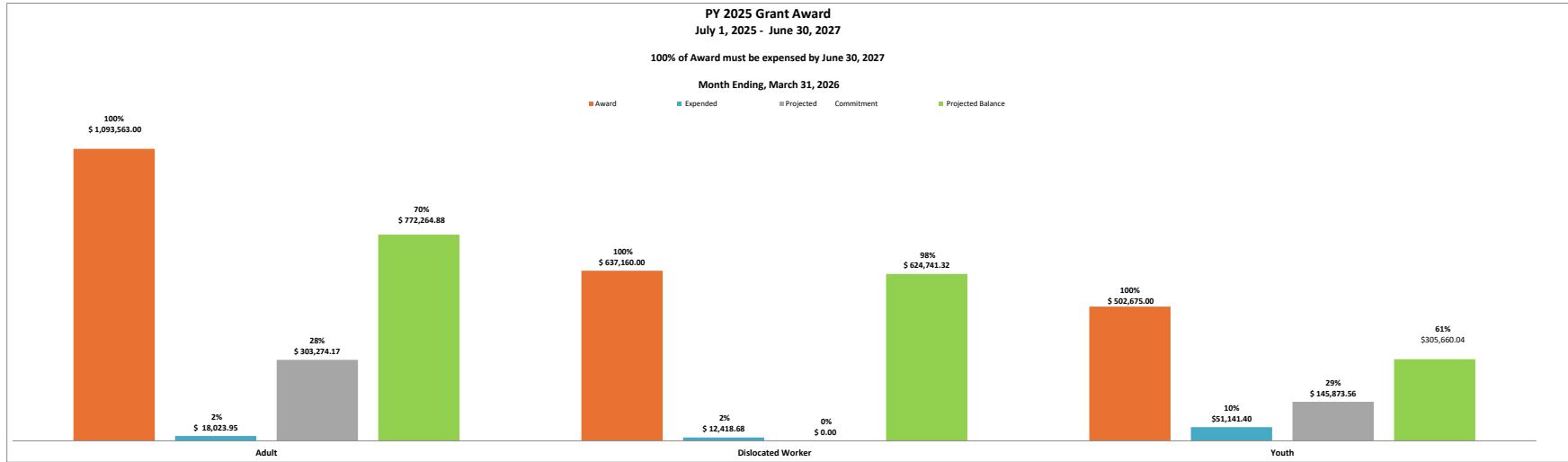
100% of Award must be expended by June 30, 2026

Month Ending, March 31, 2026

■ Award   ■ Expended   ■ Projected Commitment   ■ Projected Balance



Fund	PY 2024 Award	Expended	% Expended	Commitment	% Commitment	** Balance after Commitment	% Balance after Commitment
Administration	273,644.00	\$ 243,109.82	89%	17,064.37	6%	\$ 13,469.81	5%
<b>Program</b>	<b>Award</b>	<b>Expended</b>	<b>% Expended</b>	<b>Projected Commitment</b>	<b>% Projected Commitment</b>	<b>Projected Balance</b>	<b>% Projected</b>
Adult	\$ 1,046,645.00	\$ 899,815.93	86%	\$ 107,970.70	10%	\$ 38,858.37	4%
Dislocated Worker	\$ 949,729.00	\$ 549,207.37	58%	\$ 248,125.75	26%	\$ 152,395.88	16%
Youth	\$ 498,838.00	\$ 395,081.21	79%	\$ 66,800.63	13%	\$ 36,956.16	8%
<b>Subtotal</b>	<b>\$ 2,495,212.00</b>	<b>\$ 1,844,104.51</b>	<b>74%</b>	<b>\$ 422,897.08</b>	<b>17%</b>	<b>\$ 228,210.41</b>	<b>9%</b>
	<b>\$ 2,768,856.00</b>	<b>\$ 2,087,214.33</b>	<b>75%</b>	<b>\$ 439,961.45</b>	<b>16%</b>	<b>\$ 241,680.22</b>	<b>9%</b>



Fund	PY 2025	Expended	% Expended	Commitment	% Commitment	** Balance after Commitment	% Balance after Commitment
Administration	\$ 249,156.00	\$ 131,041.88	53%	\$ -	0%	\$ 118,114.12	47%
<b>Program</b>	<b>Award</b>	<b>Expended</b>	<b>% Expended</b>	<b>Projected Commitment</b>	<b>% Projected Commitment</b>	<b>Projected Balance</b>	<b>% Projected</b>
Adult	\$ 1,093,563.00	\$ 18,023.95	2%	\$ 303,274.17	28%	\$ 772,264.88	70%
Dislocated Worker	\$ 637,160.00	\$ 12,418.68	2%	\$ -	0%	\$ 624,741.32	98%
Youth	\$ 502,675.00	\$ 51,141.40	10%	\$ 145,873.56	29%	\$ 305,660.04	61%
<b>Subtotal</b>	<b>\$ 2,233,398.00</b>	<b>\$ 81,584.03</b>	<b>4%</b>	<b>\$ 449,147.73</b>	<b>20%</b>	<b>\$ 1,702,666.24</b>	<b>76%</b>
	<b>\$ 2,482,554.00</b>	<b>\$ 212,625.91</b>	<b>9%</b>	<b>\$ 449,147.73</b>	<b>18%</b>	<b>\$ 1,820,780.36</b>	<b>73%</b>

\*Projected commitment totals includes up to 80% outsourced contract expires June 30, 2027.

\*\*Balance after commitment is the amount remaining for operating expenses YTD.



# SELECT FULTON

## REQUEST TO TRANSFER GRANT FUNDING



April 28, 2026

Darrien Moore, Grant Director  
 Office of Workforce Development  
 Technical College System of Georgia  
 1800 Century Place NE, Suite 150,  
 Atlanta, GA. 30345

Fulton County Workforce Development Division (WDD), Local Area 006, respectfully requests permission to transfer **\$133,500** from the Dislocated Worker grant to serve Adults. WDD is asking for the grant transfers are approved by the established deadline. In accordance with the Workforce Innovation and Opportunity Act (WIOA), July 24, 2014, the Local Workforce Development Board is permitted inter-fund transfers up to 100% allowable. Below, LWDA 006 has documented the need for the transfer.

Grant Year	Move from Grant	Grant Year	Move to Inter-transfer Grant to serve Adults	Total Number of Participants to be Served with the PY24/FY25 funding streams
FY 2025	31-24-25-03-006 Dislocated Worker Program Balance <b>\$133,500</b>  <b>\$0 Administration</b>	FY 2025	11-24-25-03-006 Adult Program Balance <b>\$133,500</b>  <b>\$0 Administration</b>	# 184 Adult # 71 DW

\_\_\_\_\_  
 Samir Abdullahi, Select Fulton Deputy Director

Date: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
 Andy Macke, WorkSource Fulton Board Chair

Date: \_\_\_/\_\_\_/\_\_\_

# WORKSOURCE METRO ATLANTA SERVICE AGREEMENT

## State Apprenticeship Expansion Formula (SAEF) Grant

This Service Agreement ("**Agreement**") is entered into as of the 1<sup>st</sup> day of December, 2025 ("**Effective Date**"), by and between the following Local Workforce Development Areas (LWDAs) of WorkSource Metro Atlanta:

- Atlanta Regional Commission (ARC) / Atlanta Regional Workforce Board (ARWB), serving Cherokee, Clayton, Douglas, Fayette, Gwinnett, Henry, and Rockdale Counties (LWDA 7) — Lead Agent and Primary Fiscal Agent;
- City of Atlanta Workforce Development Board (LWDA 3);
- Fulton County Workforce Development Board / Select Fulton (LWDA 6); and
- DeKalb County Workforce Development Board (LWDA 5).

Each is referred to herein as a "**Party**" and collectively as the "**Parties.**"

### RECITALS

WHEREAS, the Technical College System of Georgia (TCSG) has been awarded the Top State for Talent Apprenticeship Grant, funded by the U.S. Department of Labor through the State Apprenticeship Expansion Formula (SAEF) grant; and

WHEREAS, the Atlanta Regional Commission / Atlanta Regional Workforce Board submitted an application for SAEF grant funds in collaboration with the LWDAs serving the City of Atlanta, DeKalb County, and Fulton County; and

WHEREAS, ARC has been designated as the Lead Agent and primary Fiscal Agent responsible for the management, administration, financial oversight, and grant reporting of SAEF funds on behalf of all Parties; and

WHEREAS, in order to satisfy a requirement from the SAEF grantor and to enable timely implementation of apprenticeship activities, the Parties desire to enter into this Agreement to formally govern the allocation and management of SAEF funds; and

WHEREAS, the Parties desire to enter into this Agreement to formally establish the roles, responsibilities, and financial obligations of each Party with respect to the SAEF grant;

NOW THEREFORE, for and in consideration of the mutual covenants and obligations set forth herein, the Parties agree as follows:

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## SECTION I — SCOPE

**1.1 Grant Program.** This Agreement governs the Parties' participation in the TCSG Top State for Talent Apprenticeship Program funded through the U.S. Department of Labor State Apprenticeship Expansion Formula (SAEF) grant. The scope encompasses all activities, financial obligations, and program responsibilities associated with the SAEF grant as described herein.

**1.2 Authority.** This Agreement is a standalone, binding agreement among the Parties from the Effective Date forward. It is authorized by the Workforce Board Chair or Workforce Director of each participating organization.

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## SECTION II — TIMELINE

**2.1 Period of Performance.** The period of performance under this Agreement runs concurrent with the SAEF grant award period of July 1, 2025, through June 30, 2027.

**2.2 Extensions.** Any extensions to the SAEF grant period of performance approved by the U.S. Department of Labor and/or TCSG shall automatically apply to this Agreement. ARC shall provide written notice to all Parties within ten (10) business days of receiving notice of any such extension.

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## SECTION III — FISCAL AGENT & FINANCIAL RESPONSIBILITY

**3.1 ARC as Lead Agent and Primary Fiscal Agent.** The Atlanta Regional Commission (ARC) is hereby designated as the Lead Agent and primary Fiscal Agent for the SAEF grant. As Fiscal Agent, ARC is solely responsible for:

- Overall financial administration and stewardship of all SAEF grant funds received from TCSG;
- Maintenance of all grant financial records in accordance with applicable federal, state, and local requirements;
- Preparation and timely submission of all financial reports required by TCSG and the U.S. Department of Labor;
- Processing reimbursement requests submitted by participating LWDA's in accordance with Section 3.4;
- Serving as the primary contracting organization with employers and vendors for the work-based components of SAEF Registered Apprenticeship programs; and
- Liaising with TCSG, the U.S. Department of Labor, and all other relevant authorities on financial matters related to the SAEF grant.

**3.2 No Independent Liability.** No Party shall have any obligation to make payment of SAEF funds to another Party if such funds have not been received through the SAEF grant award. ARC's obligations as Fiscal Agent are contingent upon the receipt of SAEF funds from TCSG. This Agreement creates no independent liability for payment beyond what is funded by the grant.

**3.3 LWDA Financial Obligations.** Each participating LWDA shall, consistent with the SAEF grant application, allocate and braid a portion of their WIOA formula grants to program participants for related training and instruction. SAEF funds will be used primarily for the related technical instruction (RTI) or work-based component of the Registered Apprenticeship programs selected for participation.

**3.4 LWDA Reimbursement Option.** Participating LWDA's may elect, with prior written approval from ARC, to implement the work-based portion of the SAEF grant, advance the associated costs, and submit for reimbursement to ARC. All reimbursement requests must include documentation required by ARC and must be submitted within the timeframes established by ARC to ensure compliance with grant reporting deadlines. LWDA's should use their allocated formula WIOA dollars as the primary source of funding for their enrolled participants.

**3.5 Target Funding Allocation.** The following table reflects the target allocation of SAEF funding to each participating LWDA, apportioned by population of each LWDA's service area:

LWDA / Counties	Population	%	# Apprentices	SAEF Allocation (a)
Cherokee	299,460	7.19%	7	\$25,169
Clayton	306,615	7.36%	7	\$25,771
Douglas	154,197	3.70%	4	\$12,960
Fayette	126,284	3.03%	3	\$10,614
Gwinnett	1,027,312	24.67%	25	\$86,345
Henry	267,152	6.42%	6	\$22,454
Rockdale	98,360	2.36%	2	\$8,267
<b>Subtotal LWDA 7 (ARC)</b>	<b>2,279,380</b>	<b>54.74%</b>	<b>57</b>	<b>\$191,580</b>
LWDA 6 — City of Atlanta	499,157	11.99%	10	\$34,954
LWDA 3 — Fulton County (excl. Atlanta)	642,713	15.43%	15	\$54,019
LWDA 5 — DeKalb County (excl. Atlanta)	742,984	17.84%	18	\$62,447
<b>TOTAL SERVICE AREA</b>	<b>4,164,234</b>	<b>100.00%</b>	<b>100</b>	<b>\$343,000</b>
<i>Annual enrollments and expenditures needed</i>			50	\$171,500

**3.6 Allocation Adjustments.** The above target allocations may be adjusted by ARC as Lead Agent based on each area's identified business and trainee pipeline, grant timelines, and other programmatic factors. Participating LWDA's may elect a lower targeted allocation, with any remainder redistributed to other participating LWDA's at ARC's discretion. ARC shall provide written notice to all Parties of any material allocation adjustments.

**3.7 Increases to Total Funding.** In the event that additional SAEF funds are allocated by the grantor, the Parties may increase the Total Grant Allotment set forth in this Agreement in an amount not to exceed \$250,000 without requiring additional approval from each Party.

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**SECTION IV — GRANT REPORTING**

**4.1 ARC Reporting Responsibility.** ARC, as Lead Agent and primary Fiscal Agent, is responsible for overall grant reporting as required by the SAEF grant award documents, including all reports required by TCSG and the U.S. Department of Labor.

**4.2 LWDA Reporting Obligations.** Each participating LWDA shall provide ARC with all necessary documents, data, and reporting information within the timeframes specified by ARC to enable the preparation of required grant reports. This includes, but is not limited to:

- Participant enrollment and eligibility documentation;
- RAPIDS system entries and data;
- WorkSource Georgia platform reporting;
- Employer partner enrollment documentation (ETA Form 671 and associated appendices); and
- Financial expenditure documentation supporting reimbursement requests.

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## SECTION V — PROGRAM IMPLEMENTATION

**5.1 Collaborative Responsibilities.** ARC and the participating LWDAs shall collaboratively determine the following program elements:

- Planning of Pre-Apprenticeship programs to address identified workforce gaps;
- Career Pathway Development based on employer and industry partner input; and
- Outreach session planning, including locations, dates, logistics, and session framework, in coordination with Technical College partners.

**5.2 LWDA Program Responsibilities.** Each participating LWDA shall be responsible for:

1. Identifying employer partners to enroll in the SAEF program to meet their target allocation within the grant-specified timelines;
2. Overall case management of enrolled apprenticeship participants, including reporting in the WorkSource Georgia platform and USDOL RAPIDS system, eligibility determination, and SAVE Act compliance;
3. Leading the planning and hosting of employer outreach sessions for their assigned service areas in collaboration with the respective Technical Colleges and with the support of ARC. A minimum of three (3) outreach sessions during Calendar Year 2026 and early 2027 is anticipated to meet grant targets and timelines; and
4. Collection and timely submission to ARC of all required employer enrollment documentation, including ETA Form 671 and associated appendices (Sections I, II, Appendices A, B, and E).

**5.3 Work-Based Learning Contracts.** Work-based learning contracts, including On-the-Job Training and Incumbent Worker Training, shall be implemented in conformance with current TCSG policy and contract templates. Technical assistance and guidance are available through the TCSG WorkSource resources portal at <https://www.tcsg.edu/worksource/resources-for-practitioners/>.

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## SECTION VI — GENERAL PROVISIONS

**6.1 Notices.** Any notices required under this Agreement shall be in writing and directed to the authorized representative of each Party identified in the signature blocks below.

**6.2 Termination.** Any Party may terminate its participation in this Agreement for any reason by giving thirty (30) days' advance written notice to the designated representatives of the other Parties. Termination by one Party shall not affect the rights and obligations of the remaining Parties. The Parties may terminate this Agreement upon mutual written agreement, effective immediately upon execution of that mutual agreement.

**6.3 Signature Authority.** This Agreement shall be authorized and executed by the Workforce Board Chair or the Workforce Director of each participating organization, each of whom has full authority to bind their respective Party to the terms hereof.

**6.4 Warranty of Authority.** The persons executing this Agreement on behalf of each Party hereby warrant and represent that they have the legal authority to execute this Agreement and to bind their respective organization to the obligations set forth herein.

**6.5 Independent Contractor.** Each Party to this Agreement shall have no power to incur any debt, obligation, or liability on behalf of another Party, or to otherwise act as an agent of another Party, except as expressly provided herein.

**6.6 Conflict of Interest.** No member, appointed official, or employee of any Party shall have any personal interest, direct or indirect, in this Agreement, nor shall any such person participate in any decision relating to this Agreement that affects their personal interest or the financial interest of any entity in which they hold a stake.

**6.7 Compliance with Laws.** The Parties agree to comply with all applicable federal, state, and local laws, regulations, and ordinances, including but not limited to the Workforce Innovation and Opportunity Act (WIOA) and all applicable U.S. Department of Labor grant requirements.

**6.8 Equal Employment and Non-Discrimination.** All Parties agree to comply with all applicable anti-discrimination laws, regulations, and ordinances and shall not discriminate against any employee, applicant for employment, or recipient of services on the basis of race, ethnicity, color, religion, gender, sexual orientation, disability, or any other protected characteristic. All Parties represent compliance with the Americans with Disabilities Act of 1990.

**6.9 Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia. Any legal action arising from this Agreement shall be filed in the Superior Court of the State of Georgia, Fulton County. The Parties waive any provision of law providing for a change of venue.

**6.10 Alternative Dispute Resolution.** Before any Party commences legal action, the Parties shall first submit the dispute to mediation through a mutually acceptable professional mediator at a mutually agreed upon location. Each Party shall bear its own expenses. The cost of the mediator shall be shared equally by the Parties in dispute.

**6.11 No Third-Party Beneficiaries.** This Agreement is made for the sole protection and benefit of the Parties hereto and shall not create any rights in third parties. No other person or entity shall have any right of action based upon the provisions of this Agreement.

**6.12 Severability.** Each provision of this Agreement is severable from every other provision. If any provision is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**6.13 Waiver.** Failure by any Party to insist upon strict performance of any provision of this Agreement, or failure to exercise any right upon default by another Party, shall not constitute a waiver of that Party's right to demand strict compliance thereafter.

**6.14 Amendments.** This Agreement may be amended in writing by the authorized representatives of all Parties as identified in Section 6.3. Amendments shall be effective upon execution by all Parties.

**6.15 Entire Agreement.** This Agreement constitutes the complete and exclusive agreement of the Parties with respect to the management and allocation of SAEF grant funds and supersedes all prior discussions or understandings relating thereto.

**6.16 Counterparts.** This Agreement may be executed in duplicate counterparts, each of which shall be deemed an original. This Agreement shall be deemed fully executed when signed by the authorized representatives of all Parties.

**6.17 Cooperation.** The Parties shall cooperate fully with one another and shall take any additional actions or execute any additional documents as may be necessary or convenient to carry out the purposes of this Agreement.

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## SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Service Agreement as of the date last signed below. Each Party's authorized representative, being the Workforce Board Chair or Workforce Director, has the authority to bind their respective organization to the terms of this Agreement.

---

### **Atlanta Regional Commission (LWDA 7) — Lead Agent & Primary Fiscal Agent**

The Party, having read and understood the foregoing terms of this Agreement, does by its authorized representative's signature, dated below, hereby agree to the terms thereof.

*This Agreement is authorized by the Workforce Board Chair or the Workforce Director.*

#### **Chair, Atlanta Regional Workforce Board**

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*Signature*

---

*Printed Name & Title*

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*Date*

#### **Director, Workforce Solutions Department — Atlanta Regional Commission**

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*Signature*

---

*Printed Name & Title*

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*Date*

#### **Atlanta Regional Commission**

229 Peachtree Street NE, Atlanta, GA 30303

ATTN: Director, Workforce Solutions Department

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**City of Atlanta Workforce Development Board (LWDA 3)**

The Party, having read and understood the foregoing terms of this Agreement, does by its authorized representative's signature, dated below, hereby agree to the terms thereof.

*This Agreement is authorized by the Workforce Board Chair or the Workforce Director.*

**Chair, Atlanta Workforce Development Board**

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*Signature*

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*Printed Name & Title*

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*Date*

**Director, Atlanta Workforce Development Board**

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*Signature*

---

*Printed Name & Title*

---

*Date*

**Atlanta Workforce Development Board**

818 Pollard Boulevard

Suite 206

Atlanta, GA 30315

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**Fulton County Workforce Development Board / Select Fulton (LWDA 3)**

The Party, having read and understood the foregoing terms of this Agreement, does by its authorized representative's signature, dated below, hereby agree to the terms thereof.

*This Agreement is authorized by the Workforce Board Chair or the Workforce Director.*

**Chair, Fulton County Workforce Development Board**

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*Signature*

---

*Printed Name & Title*

---

*Date*

**Director, Fulton County Workforce Development Board**

---

Signature

---

Printed Name & Title

---

Date

**Select Fulton**

141 Pryor Street, Suite 2052, Atlanta, GA 30303

ATTN: Deputy Director

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**DeKalb County Workforce Development Board (LWDA 5)**

The Party, having read and understood the foregoing terms of this Agreement, does by its authorized representative's signature, dated below, hereby agree to the terms thereof.

*This Agreement is authorized by the Workforce Board Chair or the Workforce Director.*

**Chair, DeKalb County Workforce Development Board**

Signature

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Printed Name & Title

---

Date

**Director, DeKalb County Workforce Development Board**

Signature

---

Printed Name & Title

---

Date

**DeKalb County Workforce Development Board**

4572 Memorial Drive

Suite 100

Decatur, GA 30032

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END OF AGREEMENT



**Select Fulton**  
Workforce Development Division  
WorkSource Fulton



## **Ideal Business Targets by Program**

### **OVERVIEW**

#### **Prioritize employers who:**

- **Size:** Can serve multiple participants (5+)
- **Needs:** Have repeatable hiring/training needs
- **Wages:** Offer clear wage growth pathways
- **Capacity:** Have HR/supervision capacity
- **Partnership:** Are willing to partner (not just receive funding)

#### **Target High Demand Industries:**

- Healthcare & Life Sciences
- Advanced Manufacturing
- Logistics & Supply Chain (Transportation, Warehousing, Distribution)
- Information Technology & Cybersecurity
- Data Centers & Digital Infrastructure
- Construction & Skilled Trades
- Film, Media & Creative Industries
- Hospitality & Tourism

## **BY PROGRAM**

### **1. Incumbent Worker Training (IWT)**

**Goal:** Upskill existing employees → promotions, wage growth, retention

#### **Best Target Employers**

- Mid-sized (50–500 employees)
- Growing or adopting new tech/processes
- Healthcare, manufacturing, logistics, IT/corporate

#### **Ideal Training Use**

- 5–25+ employees in similar roles
- Skills upgrades tied to promotions or raises
- Roles under ~\$100K (strong ROI)

#### **Good Examples**

- CNC → advanced machining
- IT support → cybersecurity/cloud
- Lead workers → supervisors

#### **Avoid**

- 1–2 employee requests
- Executive-level training
- No clear wage/role progression

## **2. Youth Work Experience**

**Goal:** Place cohorts of youth in structured, supervised roles

### **Best Target Employers**

- Large or multi-site (25+ employees)
- Can host **5–20 youth at once**
- Healthcare, government, hospitality, retail, nonprofits

### **Ideal Work Setup**

- Entry-level, low-risk roles
- Defined supervision + schedule
- Summer or semester cohorts

### **Good Examples**

- Admin support, customer service
- Facilities, recreation
- Basic IT or office roles

### **Avoid**

- Small businesses (1 placement only)
- No supervision structure
- High-liability roles

### **3. Apprenticeships**

**Goal:** Build long-term pipeline for hard-to-fill jobs

#### **Best Target Employers**

- 25+ employees or critical hiring gaps
- Struggling to find/retain skilled workers
- Healthcare, trades, IT, data centers, public sector

#### **Ideal Program**

- 12–36 month career pathway
- Clear wage + skill progression
- Training partner (tech college/provider)

#### **Good Examples**

- Facilities techs (data centers)
- Medical assistants / LPN track
- Electricians, mechanics, IT support

#### **Avoid**

- Short-term labor needs
- No mentor/supervisor structure
- No long-term hiring demand

**\*Apprenticeships must be registered with the state of Georgia - Office of Apprenticeships\***

May

20  
26



 **WORK  
SOURCE  
GEORGIA**

Fulton

# Fulton Workforce Development Board

## 4th Quarter Meeting

May 12, 2026

- ❖ **Welcome**
- ❖ **Roll Call** – *Alexis Leonard, LWDB Liaison*
- ❖ **Public Access**

- ❖ **Approve Agenda**
- ❖ **Adopt February 10th, 2026 Meeting Minutes**

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Finance and Performance Committee
- 2026 Internal KPIS Dashboard Discussion

Performance Area	Data
ROI	Cost per Placement
Participant Outcomes	Living Wage Gains ITA/Apprenticeships
Economic Alignment	Industry/Occupation of Training
Community Impact	Priority Populations Served
System Visibility	Socialize Program Success (Testimonials, Local News)



## PY 24/25 Budget Progress



## PY24 Budget Progress

Must Spend by June 30, 2026



## PY25 Budget Progress

← Must Obligate by June 30, 2026

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Finance and Performance Committee
- **ACTION ITEM: Approve transfer \$133,500 of FY25 Dislocated Workers funds to Adult**

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Finance and Performance Committee
  - 2026 State KPIs

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Partnerships and Programs Committee
  - **Employer Outreach**
    - Sales Funnel
    - Ideal Business Targets by Program
    - Outreach Flyers

50-75 Site Visits



4-5 Business Engagements  
20x Participants

5-10 Worksites

Ideal Business Targets by Program		
Area	Incumbent Worker Training (IWT)	Youth Work Experience
<b>Target Population</b>	Focuses on existing employees	Focuses on youth participants
<b>Primary Goal</b>	Goal is wage growth, promotion, retention	Goal is exposure, experience, and career readiness
<b>Ideal Employer Type</b>	Best for mid-sized growing employers	Best for large employers that can host cohorts
<b>Ideal Program Structure</b>	Targets skill upgrades and upskilling	Targets structured entry-level work experience
<b>Typical Industries</b>	Common industries: healthcare, manufacturing, logistics, IT	Common industries: healthcare, government, hospitality
<b>Best Use Case</b>	Strong fit for repeatable workforce training needs	Strong fit for supervised cohort-based programs
<b>Avoid / Poor Fit</b>	Avoids executive training or one-off requests	Avoids high-liability or poorly supervised roles

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Partnerships and Programs Committee
  - ACTION ITEM: Approve Worksource Metro SAEF Grant Service Agreement – ARC as Fiscal Agent

## ❖ COMMITTEE REPORTS AND RECOMMENDATIONS

- Executive Committee
  - Acknowledge New Board Members
    - Dave Seems, Miller Zell
  - 2026 Board Engagement and Goals
  - Conflict of Interest Forms

## ❖ DIRECTOR'S REPORT

### TCSG Annual State Monitoring

Monitoring period covers July 1, 2026 – June 30, 2027. As of 4/26/26, WSF has met all requirements.

### TCSG State Rapid Response Monitoring (“NEW”)

Scheduled for May 2026 (date TBD).

### Georgia Workforce Leadership Alliance (GWLA)

Planned for Augusta on May 14–15.

### WorkSource Fulton LWDB Lunch & Learn Series

Virtual WIOA basics series held every other Friday from May 29 through July 10.

### RFPs – Adult, DW, Youth and One Stop

Awaiting final BOC approval. Purchasing will notify vendors of final solicitation results.

### Training Provider Scorecard / Participant Data – WorkSource Metro Atlanta

PY25 Provider Scorecard includes PY22–23 provider data and scores all ETPs that trained participants during that period.

### State / Local Plan Updates

LWDB review requests are currently underway.

### United States Conference of Mayors – Workforce System Consolidation Guide

Workforce System Consolidation: What Local Stakeholders Need to Know – March 2026.

## ❖ Legislative Updates

<p><b>H.R. 8210 – A Stronger Workforce for America Act of 2026</b></p>	<p>The House Education and Workforce Committee approved the bill to renew and update WIOA, including several workforce reform ideas from earlier proposals.</p>
<p><b>Workforce Development Modernization Act</b></p>	<p>Would allow workforce boards to create virtual One-Stop Centers, share services across regions, and partner more closely with community colleges to improve access to workforce services.</p>
<p><b>Workforce Pell and Waivers</b></p>	<p>Workforce Pell is expected to begin July 1, 2026, expanding Pell Grants to short-term training programs. States are also being encouraged to use WIOA waivers for greater program flexibility.</p>
<p><b>POTUS Update</b></p>	<p>The administration plans to keep WIOA funding and core programs intact while using waiver flexibility to help states respond to workforce needs.</p>
<p><b>H.R. 6968 – Immersive Technology for the American Workforce Act</b></p>	<p>Supports the use of virtual reality, augmented reality, and simulation-based training to prepare workers for high-skill, in-demand jobs.</p>

## ❖ Participant Testimonials



Real Voices, Real Impact:  
WorkSource Fulton  
*Success Stories*



## ❖ 2026 LWDB Remaining Meeting Dates

- Tuesday, August 11th: 9:00 AM
- Tuesday, November 17th: 9:00 AM \*\*Virtual\*\*
- Board Retreat TBD

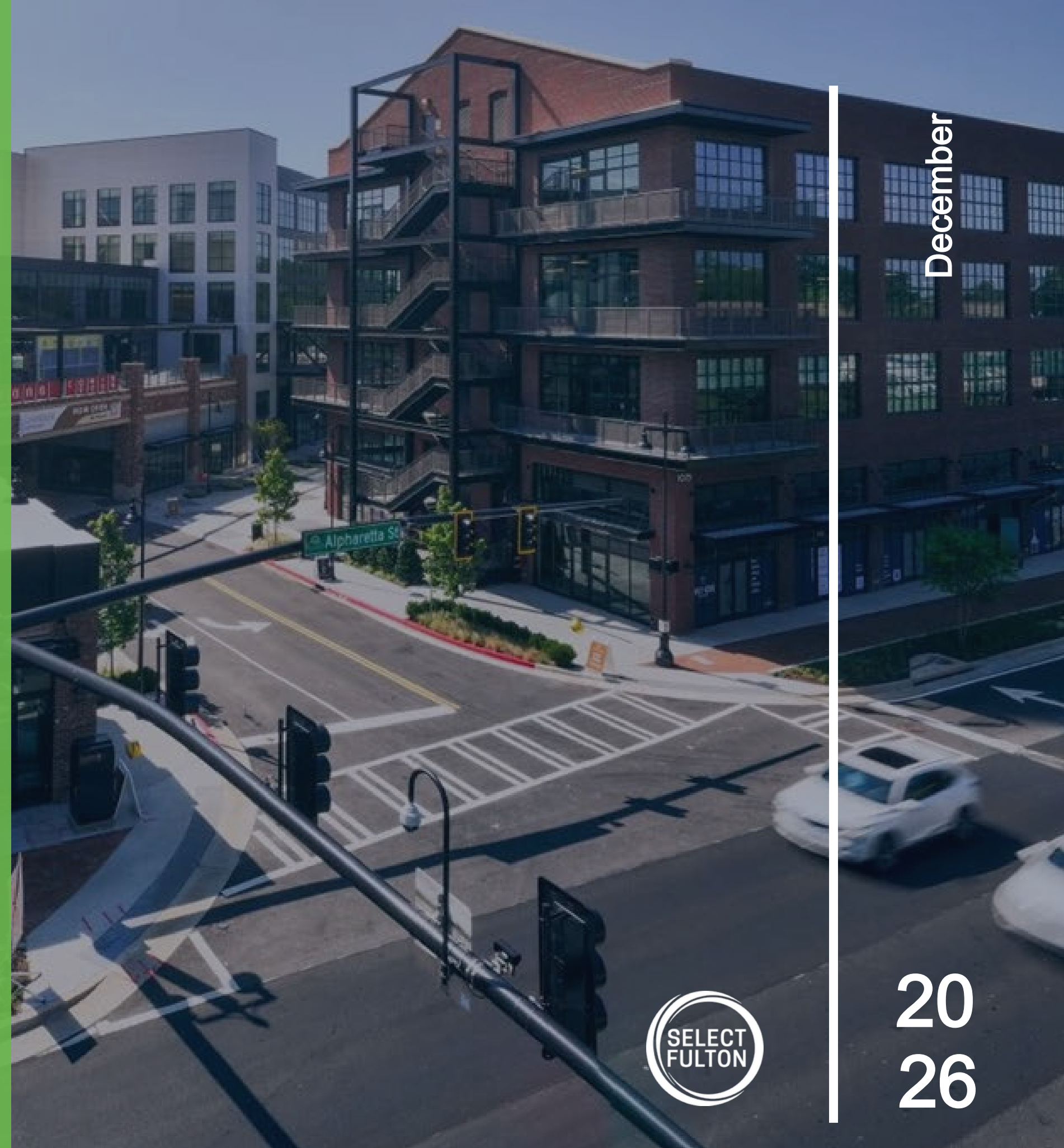
**WORK  
SOURCE  
GEORGIA**

Fulton

**ADJORN**

Fulton Workforce  
Development Board

4th Quarter Meeting



December



20  
26